

no. _____ of _____ 20__

to the National Bank of Moldova

**Declaration on its own responsibility
regarding the submission to the NBM in electronic form of the requests and the reports**

Hereby _____,
(name of the foreign exchange office /of the hotel)

IDNO _____,

in the person of _____
(last name and first name of the administrator)

declares on its own responsibility that:

- will submit in electronic form the requests and the reports provided for by the Instruction on the procedure of submission to the National Bank of Moldova by the foreign exchange offices and hotels of the reports in electronic form (approved by the Decision of the Council of Administration of the National Bank of Moldova no.232 of October 27, 2011) in accordance with its provisions;
- all data from the aforementioned requests and reports submitted in electronic form to the National Bank of Moldova according to the mentioned Instruction will be correct, veridical and updated;
- the information from the reports submitted in electronic form will correspond to the information contained in the orders on bid and ask rates for performing currency exchange operations in cash with individuals and in the monthly reports on performed operations which are kept on paper form at the foreign exchange office /at the hotel.

Administrator

(signature)

(last name and first name)

Stamp

Attachment no.2
to the Instruction on the procedure of submission to
the National Bank of Moldova by the foreign exchange
offices and hotels of the reports in electronic form

**Request for registering the administrator as a person authorized
to submit to the NBM the reports in electronic form**

To:	
National Bank of Moldova	
Address: MD-2005, m. Chisinau, 1 Grigore Vieru Avenue	
Department of foreign exchange operations and external relations	
From:	
Name of the foreign exchange office /of the hotel:	
IDNO of the foreign exchange office /of the hotel:	
Numerical code of the foreign exchange office /of the hotel assigned by the NBM:	
Phone number of the foreign exchange office /of the hotel:	
Electronic address (e-mail) of the foreign exchange office /of the hotel:	
Hereby, we request the registration of the administrator as a person authorized to submit to the NBM the reports in electronic form	
Details about the authorized person:	
Last name:	
Firs name:	
Patronymic:	
Series and number of the identity act:	
Identification Number of the Natural Person (IDNP):	
We are committed to ensure compliance of all data contained in the reports in electronic form submitted to the National Bank of Moldova by the authorized person with the data from original documents.	
Date:	

Attachment no.3
to the Instruction on the procedure of submission to
the National Bank of Moldova by the foreign exchange
offices and hotels of the reports in electronic form

**Request for registering the person authorized
to submit to the NBM the reports in electronic form**

To:	
National Bank of Moldova	
Address: MD-2005, m. Chisinau, 1 Grigore Vieru Avenue	
Department of foreign exchange operations and external relations	
From:	
Name of the foreign exchange office /of the hotel:	
IDNO of the foreign exchange office /of the hotel:	
Number and date of the order through which the authorized person was designated:	
Numerical code of the foreign exchange office / of the hotel assigned by the NBM:	
Phone number of the foreign exchange office /of the hotel:	
Electronic address (e-mail) of the foreign exchange office /of the hotel:	
Hereby, we request the registration of the following person designated to submit to the NBM the reports in electronic form	
Details about the authorized person:	
Last name:	
First name:	
Patronymic:	
Series and number of the identity act:	
Identification Number of the Natural Person (IDNP):	
Position:	
Office telephone number:	
We are committed to ensure compliance of all data contained in the reports in electronic form submitted to the National Bank of Moldova by the authorized person with the data from original documents.	
Date:	
Identification code (UserID) of the administrator of the foreign exchange office /of the hotel:	

Attachment no.4
to the Instruction on the procedure of submission to
the National Bank of Moldova by the foreign exchange
offices and hotels of the reports in electronic form

**Request on modification of the data
related to the foreign exchange office /to the hotel and to the persons
authorized to submit to the NBM the reports in electronic form**

To:		
National Bank of Moldova		
Address: MD-2005, m.Chisinau, 1 Grigore Vieru Avenue		
Department of foreign exchange operations and external relations		
From:		
Name of the foreign exchange office /of the hotel:		
IDNO of the foreign exchange office /of the hotel:		
Numerical code of the foreign exchange office /of the hotel assigned by the NBM:		
Phone number of the foreign exchange office /of the hotel:		
Electronic address (e-mail) of the foreign exchange office /of the hotel:		
Hereby, we request to modify the following data:		
Modified information related to the foreign exchange office /to the hotel:		
Name of the foreign exchange office /of the hotel:		
Phone number of the foreign exchange office /of the hotel:		
Electronic address (e-mail) of the foreign exchange office /of the hotel:		
Details about the authorized person:		
	Previous data	Modified data
Last name:		
First name:		
Patronymic:		
Series and number of the identity act:		
Identification Number of the Natural Person (IDNP):		
Position:		
Office telephone number:		
Date:		
Identification code (UserID) of the administrator of the foreign exchange office /of the hotel:		

Attachment no.5
to the Instruction on the procedure of submission to
the National Bank of Moldova by the foreign exchange
offices and hotels of the reports in electronic form

**Request for removing the authorized person from the list of persons authorized
to submit to the NBM the reports in electronic form**

To:	
National Bank of Moldova	
Address: MD-2005, m.Chisinau, 1 Grigore Vieru Avenue	
Department of foreign exchange operations and external relations	
From:	
Name of the foreign exchange office /of the hotel:	
IDNO of the foreign exchange office /of the hotel:	
Numerical code of the foreign exchange office /of the hotel assigned by the NBM:	
Phone number of the foreign exchange office /of the hotel:	
Electronic address (e-mail) of the foreign exchange office /of the hotel:	
Hereby, we request the removal of the following person from the list of the persons authorized to submit to the NBM the reports in electronic form	
Details about the authorized person:	
Identification code (UserID):	
Last name:	
First name:	
Identification Number of the Natural Person (IDNP):	
The date starting from which the authorized person is requested to be removed from the list of authorized persons:	
Date:	
Identification code (UserID) of the administrator of the foreign exchange office /of the hotel:	

Attachment no.6
to the Instruction on the procedure of submission to
the National Bank of Moldova by the foreign exchange
offices and hotels of the reports in electronic form

Request for creating a new password to access the web application

To:	
National Bank of Moldova	
Address: MD-2005, m.Chisinau, 1 Grigore Vieru Avenue	
Department of foreign exchange operations and external relations	
From:	
Name of the foreign exchange office /of the hotel:	
IDNO of the foreign exchange office /of the hotel:	
Numerical code of the foreign exchange office /of the hotel assigned by the NBM:	
Phone number of the foreign exchange office /of the hotel:	
Electronic address (e-mail) of the foreign exchange office /of the hotel:	
Taking into account the loss of the password to access the web application, we request to be allowed to create a new password for the person authorized to submit to the NBM the reports in electronic form.	
Details about the authorized person:	
Identification code (UserID):	
Last name:	
First name:	
Patronymic:	
Identification Number of the Natural Person (IDNP):	
Date:	
Identification code (UserID) of the administrator of the foreign exchange office /of the hotel:	